

WCIA INCIDENT REPORT

MEMBER CITY/ORGANIZATION: City of Anacortes Date: December 18, 2008

This report shall be completed by the person who was present at the time the incident occurred or was discovered. Information is to be recorded immediately and the form forwarded to the Member's Claims Contact Person who will then forward a copy to Washington Cities Insurance Authority.

Name(s) of Member Personnel Involved	Department	Phone
<u>Steven Lange</u>	<u>Engineering Department</u>	<u>360.293.1920</u>

Name(s) of OTHERS Involved	Address	Phone
<u>Mike McAdams</u>	<u>WSDOT Signal Department</u>	<u>360.848.7259 (Office) or 206.255.3881 (Cell)</u>
<u>Dave Poldo</u>	<u>WSDOT Signal Department</u>	<u>360.848.7259 (Office)</u>

Date of Incident: Reported to Member Personnel on 12-18-08 Time: 10:50 am

Location (be Specific): Southwest corner of 17th Street and Q Avenue

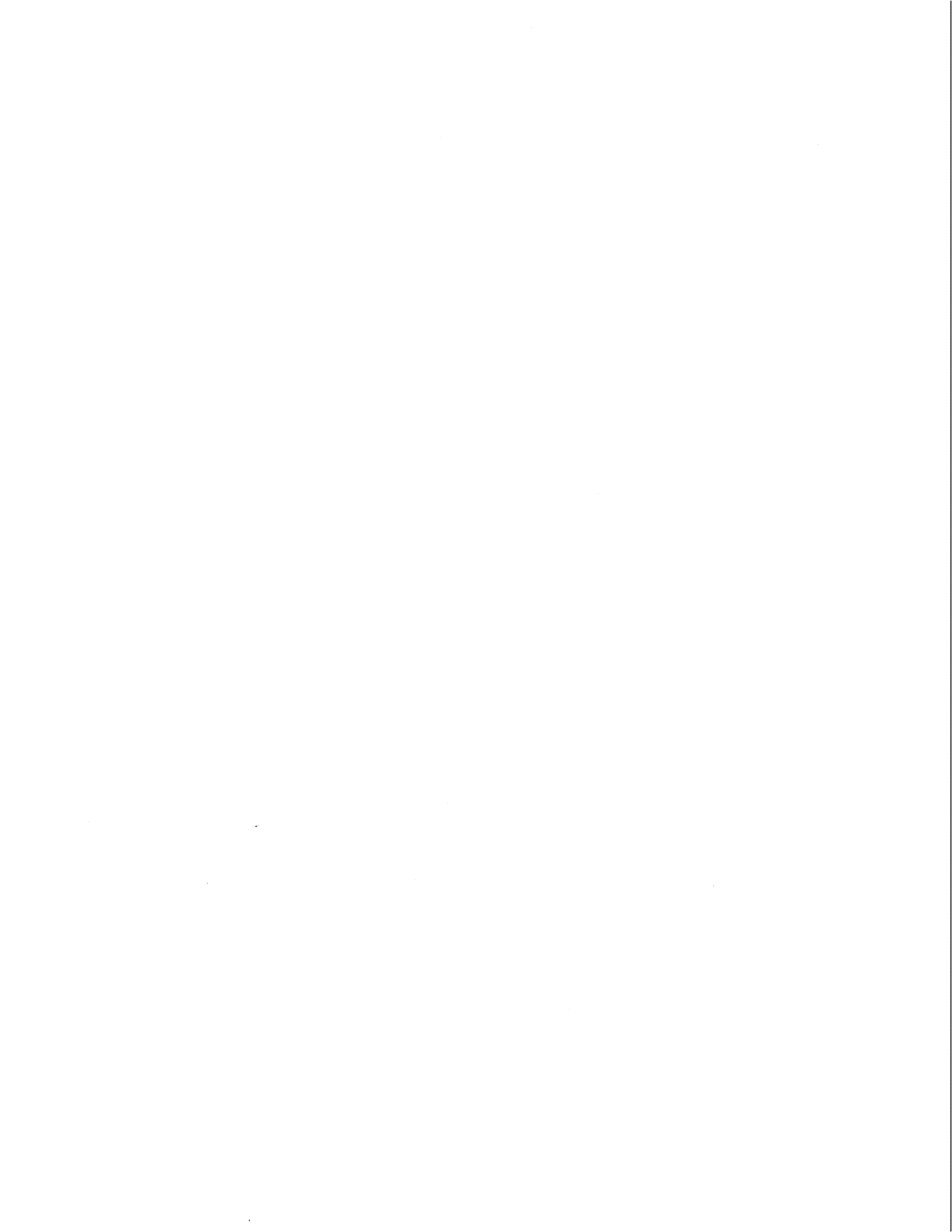
Describe all acts and resulting conditions in detail:

It was reported to me by Mike and Dave at the time specified that the City's signal cabinet needs to be replaced. They were in town working, after a very recent power outage, resetting the signals along Commercial Avenue and also 17th Street.

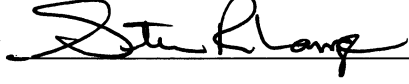
Puget Sound Energy was in town working on their system because of the power outage. It was stated by Mike and Dave that there was a power surcharge in the system that damaged the 17th Street and Q Avenue signal circuitry, cabinet and related appurtenances.

What active measures, or assistance (if any) did Member Employees take?

1. I informed Eric Shjarback, Assistant City Engineer of the situation, as well as what I was doing.
2. I then contacted Teresa Loop at PSE to inform her of what WSDOT found. Teresa sent an email to Jan Thorton, of PSE, letting her know that Steven Lange is requesting a claims form. A copy of this email was sent to me at the same time.
3. I then contacted Sandi Andersen, Operations Manager, letting her know about the situation and that she may need to have her crews set up temporary stop signs at the intersection. She stated to keep her informed. It turns out that Mike and Dave moved the temporary stop signs from 17th and Commercial to 17th and Q Avenue.
4. Within 15-minutes of being informed of the situation, I met both Mike and Dave on-site to take photos of the cabinet and wiring. Once the lower cabinet was opened up, there was a strong smell of burnt wires. Photos were taken.
5. I requested that the cabinet and appurtenances get replaced as soon as possible. I was informed by both Mike and Dave that they would not be able to replace the cabinet until after the first of the year because of scheduled vacations in their Department.
6. Mike and Dave were able to get the stop flashers working, with the exception of the southbound. They will return tomorrow (12-19-08) to see if they can wire the southbound flasher. Until then, the temporary stop signs will remain in place.



7. Lyle Davis extracted the photos off of the camera and emailed them to me. I then renamed the photos and put them into a word document and described what each photo represented.
8. 4:15 pm: I contacted Sandi Andersen with an update status.
9. 4:15 pm: completed the incident report.

Reported by  Date Signed 12.18.08

Department ENGINEERING

