

ORDINANCE NO. 3081

AN ORDINANCE AMENDING ANACORTES MUNICIPAL CODE CHAPTER 19.14, BUILDING CODE, RELATING TO THE ADOPTION OF CURRENT EDITIONS OF INTERNATIONAL BUILDING, RESIDENTIAL, AND OTHER CODES AND AMENDING CERTAIN SECTIONS.

WHEREAS, the Washington State Legislature adopted the International Building Code, the International Residential Code, the International Mechanical Code, the Uniform Plumbing Code, and the International Fire Code, and directed that the State Building Code Council adopt these codes as a part of the state building code; and

WHEREAS, the State Building Code Council adopted the 2018 editions of such codes in all Washington cities; and

WHEREAS, the City Council has determined that adoption of the 2018 code editions with certain local amendments is in the public interest; and

WHEREAS, the City Council has determined that the fees for building permits should not be adjusted at this time and remain as shown in Section 19.14.150 AMC;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The City Council hereby adopts Attachment A amending Anacortes Municipal Code Sections, 19.14.010, 19.14.020, 19.14.025, 19.14.030, 19.14.035, 19.14.040, 19.14.050, 19.14.060, 19.14.070, 19.14.085, 19.14.090, 19.14.110, 19.14.120, 19.14.130, 19.14.150, 19.14.160, 19.14.170, 19.14.180.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and the ordinance shall take effect and be in full force five days after the date of publication.

PASSED AND APPROVED by the Anacortes City Council this 25th day of January, 2021

CITY OF ANACORTES, WASHINGTON

By Laurie Gere
Laurie Gere, Mayor

ATTEST:

Steven D. Hoglund
Steve Hoglund, City Clerk/Treasurer

APPROVED AS TO FORM:

Darcy Swetnam
Darcy Swetnam, City Attorney

Appendix A
(Ordinance No. 3081)

Chapter 19.14 International Codes

Note to Chapter 19.14

19.14.010 Short title.

19.14.020 Purpose.

19.14.025 Adoption.

19.14.030 Adoption of the International Building Code.

19.14.035 Adoption of the International Residential Code.

19.14.040 Adoption of International Mechanical Code.

19.14.050 Adoption of the International Property Maintenance Code

19.14.060 Adoption of International Fire Code.

19.14.070 Adoption of Uniform Plumbing Code and Uniform Plumbing Code Standards.

19.14.085 Adoption of standards for manufactured home installation.

19.14.090 Adoption of International Energy Efficiency Code.

19.14.110 Administrative authority.

19.14.120 Unlawful acts.

19.14.130 Violation—Penalty.

19.14.150 Permit fee schedule.

19.14.160 Grading fees.

19.14.170 Mechanical permit fees

19.14.180 Plumbing permit fees.

19.14.025 Adoption.

The following codes are hereby adopted by reference, subject to modifications and/or amendments hereinafter set forth in this chapter.

- A. International Building Code, 2018 Edition, published by the International Code Council, together with all supplements thereto, including the 2018 International Existing Building Code, International Building Code Appendix E and ICC A117.1-2009(Washington State Amendments); International Building Code Appendix B, Appendix C, Appendix E, Appendix G and Appendix J; International Existing Building Code Appendix A; mandated state amendments and subject to the modifications set forth by the state of Washington in Chapter 51-50 WAC;
- B. International Residential Code, 2018 Edition, published by the International Code Council, together with all supplements thereto, International Residential Code Appendices F,G and R and subject to the modifications set forth by the state of Washington in chapter 51-51 WAC;
- C. International Fire Code, 2018 Edition; Appendices B, C, D, and K.
- D. International Mechanical Code, 2018 edition, published by the International Code Council, together with all supplements thereto; and subject to the modifications set forth by the state of Washington in Chapter 51-52 WAC;
- E. Uniform Plumbing Code, 2018 Edition, published by the International Association of Plumbing and Mechanical Officials, together with all supplements and amendments thereto, and subject to the modifications set forth by the state of Washington in Chapters 51-56 and 51-57 WAC, Appendices Chapter A , Chapter B and Chapter I; provided, that Chapters 12 and 15 are not adopted; provided further, that those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel fired appliances as found in Chapter 5 and those portions addressing building sewers are not adopted.
- F. International Fuel Gas Code, 2018 Edition, published by the International code Council, together with standards NFPA 58 and NFPA 54;
- G. International Property Maintenance Code, 2018 Edition; published by the International Code Council, is adopted by reference;
- H. International Energy Conservation Code, 2018 Edition, for residential and commercial, published by the International Code Council; together with supplements and amendments thereto, per Chapters 51-11R and 51-11C WAC.
- I. Installation of factory built housing and commercial structures, RCW 43.22.460, together with WAC 296-150C-0540, and the installation of manufactured and mobile homes, RCW 43.22.440 and WAC 296-150M-0650;
- J. In case of conflict among the codes numerated in subsections A through I of this section, the first named code shall govern over those following.
- K. Fire District. Within that area north of the north line of 22nd Street lying between the east line of O Avenue and the west line of Q Avenue, any new building or portion of a building hereafter subject to alteration or repair shall be of Type V-A (1-hour fire-resistive) construction minimum.
- L. For the purpose of determining valuation for issuance of building permits and charging building permit fees, the current building valuation data published in the Building Safety Journal by International Code Council shall be utilized.
- M. Prior to submitting building plans for a single-family residence, a deposit of two hundred dollars shall be paid to the city building department which deposit is nonrefundable.

19.14.030 Adoption of International Building Code:

The International Building Code, published by the International Code Council, as adopted by the state of Washington 51-50 WAC, together with any supplements thereto, 2018 Edition, be and they are adopted by reference with the following amendments.

Section 105.2 is amended to read as follows:

105.2 Work exempt from permit. Permits shall not be required for the following. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. This section will be amended as follows:

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 144 square feet.
2. Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
3. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2 to 1.
4. Sidewalks and driveways not more than 30 inches (762 mm) above adjacent grade, and not over any basement or story below and are not part of an accessible route.
5. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
6. Temporary motion picture, television and theater stage sets and scenery.
7. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than 24 inches deep, are not greater than 5,000 gallons and are installed entirely above ground.
8. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.
9. Swings and other playground equipment accessory to detached one and two family dwellings.
10. Window awnings in Group R-3 and U occupancies, supported by an exterior wall that do not project more than 54 inches from the exterior wall and do not require additional support.
11. Non-fixed and movable fixtures, cases and racks, counters and partitions not over 5 feet 9 inches in height.

Section 105.5 is amended to read as follows:

105.5 Expiration. If the work described in any building permit has not begun within one hundred eighty days from the date of issuance thereof, said permit shall expire. If the work described in any building permit has not been substantially completed within 18 months of the date of issuance thereof, said permit shall expire. Work on the project shall not proceed unless a new building permit has been obtained.

Section 109.2 is amended to read as follows:

109.2 Schedule of permit fees. On buildings, structures, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with:

109.2.1 Table B building permit fees for other than single-family dwellings codified in chapter 19.14.150.

109.2.2 Plan Review Fees.

109.2.2.1 When submittal documents are required, a plan review fee shall be paid. Such plan review fee shall be sixty-five percent of the building permit fee as shown in Tables B and G-1.

109.2.2.2 The plan review fees specified in this section are separate fees from the permit fees specified in this section and are in addition to the permit fees.

109.2.2.3. When submittal documents are incomplete or change so as to require additional plan review or when the project involves phased approval, an additional plan review fee shall be charged at the rate shown in Table G-1 or B.

109.2.3. Table G-1 grading permit fees codified in chapter 19.14.160

109.2.4 Manufactured home. A building permit will be required before any manufactured home shall be permitted in the city. A fee of one hundred twenty-five dollars shall be charged for mobile homes placed in mobile home parks, one hundred ninety for single wide manufactured homes, three hundred dollars for double or triple wide manufactured homes placed outside of established manufactured home parks.

Section 109.4 is amended to read as follows:

109.4 Work commencing before permit issuance. Any person who commences any work on a building, structure, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee equal to the amount of the permit fee required by this chapter and said fee shall be in addition to the required permit fees. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

Section 109.6 is amended to read as follows:

109.6 Refunds. The building official is authorized to establish a refund policy.

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee no later than 180 days after the date of fee payment.

Section 113.1 is amended to read as follows:

113.1 General. In order to determine the suitability of alternate materials and methods of construction and in order to provide for final interpretation of the provisions of this code and to hear appeals provided for hereunder, appeals follow the process under AMC table 19.20.030 and appeals 19.20.180.

Section 3002.4 is amended to read as follows:

3002.4 Stretcher Requirements. In all structures four or more stories above grade plane or four or more stories below grade plane, and in all groups A, B, E, I, R1, R2, R4 and LC occupancies where elevators are installed, at least one elevator shall be provided for fire department emergency access to all floors. Such elevator car shall be provided with a minimum clear distance between walls or between walls and door including return panels,

of not less than 86 inches by 54 inches (2184 mm by 1272 mm), and a minimum distance from wall to return panel of not less than 51 inches (1295 mm) with a 42-inch (1067 mm) side slide door, unless otherwise designed to accommodate an ambulance-type stretcher 86 inches (2184 mm) by 26 inches (660 mm) in the horizontal position. The elevator(s) shall be identified by the international symbol for emergency medical services (Star of Life). The symbol shall not be less than 3 inches (76 mm) and placed inside on both sides of the hoist way doorframe. The symbol shall be placed no lower than 78 inches (1981 mm) from the floor level or higher than 84 inches (2134 mm) from floor level.

Exception: Elevators serving only one dwelling unit.

In buildings where one elevator does not serve all floors, two or more elevators may be used.

19.14.035 Adoption of the International Residential Code.

The International Residential Code, published by the International Code Council, as adopted by the state of Washington 51-51 WAC, together with any supplements thereto, 2018 Edition, be and they are adopted by reference with the following amendments.

Section R105.2 is amended to read as follows:

R105.2 Work exempt from permit. Permits shall not be required for the following. Exemption from the permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

Building:

1. One-story detached accessory structures, provided the floor area does not exceed 144 square feet.
2. Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
3. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2 to 1.
4. Sidewalks and driveways not more than 30 inches above adjacent grade and not over any basement or story below.
5. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
6. Prefabricated swimming pools that are less than 24 inches deep.
7. Swings and other playground equipment.
8. Window awnings supported by an exterior wall which do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.

Section R105.5 is amended to read as follows:

R105.5 Expiration. If the work described in any building permit has not begun within one hundred eighty days from the date of issuance thereof, said permit shall expire. If the work described in any building permit has not been substantially completed within 18 months of the date of issuance thereof, said permit shall expire. Work on the project shall not proceed unless a permit renewal fee has been paid and a new permit issued. The renewal fee is half of the original building permit fee amount.

Section R108 is amended to read as follows:

Section R108. Fees.

R108.1 Payment of fees. A permit shall not be valid until the fees prescribed by law have been paid. Nor shall an amendment to a permit be released until the additional fee, if any, has been paid.

R108.1.1 Application Fees. Prior to submitting building plans for a single family residence, a deposit of two hundred (\$200.00) dollars shall be paid to the city building department which deposit is non-refundable.

R108.2 Schedule of permit fees. On buildings, structures, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the schedule as established by the applicable governing authority.

R108.2.1 Building permit fee. Building permit fees for single family residential permit shall be as specified in Table B codified in chapter 19.14.150.

R108.2.2 Mechanical permit fees. The fees for mechanical work and gas piping shall be as specified in Table M-1 codified in chapter 19.14.170.

R108.2.3 Plumbing permit fees. The fees for plumbing work shall be as specified in Table P-1 codified in chapter 19.14.180.

R108.2.4 Plan review fees.

1. When submittal documents are required by section R106.1, a plan review fee shall be paid. Such plan review fee shall be sixty-five (65) percent of the building permit fee as specified in Table B.
2. The plan review fees specified in this section are separate fees from the permit fees specified in this section and are in addition to the permit fees.
3. When submittal documents are incomplete or change so as to require additional plan review or when the project involves phased approval as defined in section R106.3.3, an additional plan review fee shall be charged at the rate shown in Table B.

R108.3 Building permit valuations. Building permit valuation shall be based on the current Building Valuation Data Sheet issued by the International Code Council.

R108.4 Related fees. The payment of the fee for the construction, alteration, removal or demolition for work done in connection with the work authorized by a building permit shall not relieve the applicant or holder of the permit from the payment of other fees that are prescribed by law.

Section R108.5 is amended to read as follows:

R108.5 Refunds. The building official is authorized to establish a refund policy. The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected. The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee no later than 180 days after the date of fee payment.

Section R112.1 is amended to read as follows:

R112.1 General. In order to determine the suitability of alternate materials and methods of construction and to provide for reasonable interpretations of this code, and to hear any appeals hereunder, and in order to provide for final interpretation of the provisions of this code and to hear appeals provided for hereunder, appeals follow the process under AMC table 19.20.030 and appeals 19.20.180.

Section R301 is amended as follows.

Table R301.2(1) The local values shall be as follows.

**TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA**

			SUBJECT TO DAMAGE FROM				WINTER DESIGN TEMP	ICE SHIELD UNDERLAYMENT REQUIRED	FLOOD HAZARDS	AIR FREEZING INDEX	MEAN ANNUAL TEMP
GROUND SNOW LOAD	WIND SPEED (mph)	SEISMIC DESIGN CATEGORY	Weathering	Frost line depth	Termite	Decay					
20	115	D1	Moderate	12	N-S	S-M	24	No	9/17/03	154	50

19.14.040 Adoption of International Mechanical Code.

The International Mechanical Code, 2018 Edition with amendments as adopted by the state of Washington as Chapter 51-52 WAC be and it is adopted by reference.

Section 106.5.2 is amended to read as follows:

106.5.2 Fee schedule. The fees for mechanical work shall be as indicated in Table M-1 codified in chapter 19.14.170.

Section 108.4 is amended to read as follows:

108.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be assessed a civil fine of not more than five hundred dollars (\$500.00) for each violation. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 108.5 is amended to read as follows:

108.5 Stop work orders. Upon notice from the code official that mechanical work is being done contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner’s agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work. Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine of not less than five

hundred dollars (\$500). Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 109.2 is amended to read as follows:

109.2. Appeal Process. In order to determine the suitability of alternate materials and methods of construction, and in order to provide for final interpretation of the provisions of this code and to hear appeals provided for hereunder, appeals follow the process under AMC table 19.20.030 and appeals 19.20.180.

19.14.050 Adoption of International Code Property Maintenance Code.

The International Property Maintenance Code, 2015 2018 Edition published by the International Code Council is adopted by reference.

Section 111.1 is amended to read as follows:

Section 111.1 Appeal Process. In order to provide for final interpretation of the provisions of this code and to hear appeals provided for hereunder, appeals follow the process under AMC table 19.20.030 and appeals 19.20.180.

19.14.060 Adoption of International Fire Code.

The International Fire Code 2018 Edition, as adopted by the state of Washington as Chapters 51-54A including Appendices B, C, and only Sections D101, D102, D103.5, D103.6, D105, of Appendix D and Appendix J, is adopted by reference with the following amendments:

Section 109.1 is amended to read as follows:

Section 109.1 In order to determine the suitability of alternate materials and type of construction and in order to provide for final interpretation of the provisions of this code and to hear appeals provided for hereunder, appeals follow the process under AMC table 19.20.030 and appeals 19.20.180.

Section 105.7.13 is amended to read as follows.

Section 105.7.13 Security gates that hinder or prevent access to Fire Department or EMS agencies in any commercial occupancy, or property serving four (4) or more residential occupancies shall require an approved automatic opener activated by opticom and a secondary means to manually open the gate in the event of power failure.

Section 5704.2.14 is amended to read as follows.

Section 5704.2.14.3 The removal of underground storage tanks must be performed by, or directly supervised, by an individual certified by the International Code Council as and Underground Storage Tank Decommissioner or other approved certification.

19.14.070 Adoption of Uniform Plumbing Code and Uniform Plumbing Code Standards.

The Uniform Plumbing Code and Uniform Plumbing Code Standards, 2018 Edition, as adopted by the state of Washington as Chapters 51-56 WAC, be and they are adopted.

Section 103.4 shall be amended as follows:

103.4 Permit Fees. Fees shall be assessed in accordance with the provisions of this section and as set forth in the fee schedule Table P-1 codified in chapter 19.14.180.

Section 104.3.2 shall be amended as follows:

104.3.2 Plan review Fees. When a plan or other data is required to be submitted by 104.3.1, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fees for plumbing work shall be 65 percent of the Plumbing Permit fees as shown in Table P-1.

The plan review fees specified in this subsection are separate fees from the permit fees specified in this section and are in addition to the permit fees.

When plans are incomplete or changed so as to require additional review, a fee shall be charged at the rate shown in Table P-1.

19.14.085 Adoption of standards for manufactured home installation.

Installation of factory built housing and commercial structures, RCW 43.22.460, together with WAC 296-150C-0540, and the installation of manufactured and mobile homes, RCW 43.22.440 and WAC 296-150M-0650.

19.14.090 International Energy Conservation Code

The International Energy Conservation Code, 2018 Edition, for residential and commercial, published by the International Code Council, together with supplements and amendments thereto, per Chapters 51-11R and 51-11C WAC.

19.14.110 Administrative authority.

The building code of the city shall be administered and enforced by the building official of the city. The building official of the city or his designee shall be deemed to be the authority charged with enforcement as defined in Section 104 of the International Building Code, Section 103 of the International Mechanical Code, Section 103 of the International Fuel Gas Code. The building official or his designee shall also be deemed the "authority having jurisdiction," as such term is defined in Section 103 of the Uniform Plumbing Code, for the purpose of enforcing and administering the provisions of the Uniform Plumbing Code.

19.14.120 Unlawful acts.

It is unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, cause the same to be done, contrary to or in violation of any of the provisions of this chapter and the codes adopted by reference.

19.14.130 Violation—Penalty.

Notwithstanding the provisions of Section 114 of the International Building Code, Section 113 of the International Residential Code, Section 108 of the International Mechanical Code, Section 108 of the International Fuel Gas Code, Section 110 of the International Fire Code, , Part I, Section 106.3 of the Uniform Plumbing Code, any person, firm or corporation violating any of the provisions of this chapter shall be deemed guilty of a

separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued, or permitted and upon conviction of any such violation such persons shall be punishable by a fine of not more than five hundred dollars.

Certificate Of Completion

Envelope Id: 5E9A4D02DE154D49AA91767A732A47C2	Status: Completed
Subject: SIGNATURE REQUIRED: Approved Ordinance 3081	
Source Envelope:	
Document Pages: 12	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	City Clerk
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	PO Box 547
	904 6th St
	Anacortes, WA 98221
	cityclerk@cityofanacortes.org
	IP Address: 23.90.91.2

Record Tracking

Status: Original	Holder: City Clerk	Location: DocuSign
1/25/2021 8:24:51 PM	cityclerk@cityofanacortes.org	

Signer Events

Darcy Swetnam
darcys@cityofanacortes.org
Security Level: Email, Account Authentication (None)

Signature

Signature Adoption: Pre-selected Style
Using IP Address: 23.90.91.2

Timestamp

Sent: 1/25/2021 8:26:33 PM
Viewed: 1/26/2021 9:09:06 AM
Signed: 1/26/2021 9:09:20 AM

Electronic Record and Signature Disclosure:
Accepted: 1/26/2021 9:09:06 AM
ID: 6f65a877-bdc1-466c-bad2-1e843c03f6dc

Steven D. Hoglund
steveh@cityofanacortes.org
City Clerk/Treasurer
City of Anacortes
Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 23.90.91.2

Sent: 1/25/2021 8:26:34 PM
Viewed: 1/26/2021 9:04:25 AM
Signed: 1/26/2021 9:04:51 AM

Electronic Record and Signature Disclosure:
Accepted: 1/8/2019 2:26:27 PM
ID: 9b1630a8-aa5f-4ac5-93eb-5700d104d979

Laurie Gere
laurieg@cityofanacortes.org
Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 23.90.91.2

Sent: 1/25/2021 8:26:34 PM
Viewed: 1/26/2021 8:53:52 AM
Signed: 1/26/2021 8:54:01 AM

Electronic Record and Signature Disclosure:
Accepted: 1/26/2021 8:53:51 AM
ID: bde7bc27-5128-4b7d-8bda-04a601db8c42

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

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Agent Delivery Events

Status

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Intermediary Delivery Events

Status

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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	1/25/2021 8:26:34 PM
Certified Delivered	Security Checked	1/26/2021 8:53:52 AM
Signing Complete	Security Checked	1/26/2021 8:54:01 AM
Completed	Security Checked	1/26/2021 9:09:20 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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Consequences of changing your mind

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All notices and disclosures will be sent to you electronically

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